

## STAFFORD COUNTY SCHOOL BOARD

### Agenda Consideration

**TOPIC:** Fleet Management Services

**ITEM NO.:** 4B

**PREPARED BY:** H. Charles Woodruff, II  
Assistant Superintendent  
of Financial Services

**MEETING:** September 14, 2004  
**ACTION DATE:** Not Applicable

Craig Greenlaw  
Director of Fleet Services

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board receive for information a status report on the progress of Fleet Services (formerly Central Garage).

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#### KEY POINTS:

- Fleet Services came under the preview of the Department of Financial Services in August, 2003.
- The organization has made tremendous progress. Major initiatives undertaken are:
  - Prepared and finalized a Management Study,
  - Reorganized the technicians into a team concept,
  - Eliminated the annual shortfall, and
  - Integrated 114 fire and rescue units into fleet services.
- A meeting was held on June 29, 2004, with the Stafford County Fleet Services Steering Committee (Superintendent Jean S. Murray, County Administrator Robert S. Crosby, and Sheriff Charles E. Jett). A Management Report prepared by Fleet management Consultant Jerry L. Moury was presented and approved for implementation by staff.
- Employees are being recognized for achieving certifications.
- A strong emphasis is being placed on customer service and operations are reviewed to assure peak efficiency.

**SCHOOL BOARD GOAL 4:** Address the impact of continuing population growth by developing plans to address expanding staff, facilities, transportation, attendance zones, and instruction.

**SCHOOL BOARD GOAL 6:** Introduce programs to enhance employee status, within the school division and the community at large, so that employees are aware of their value to school and community.

**FUNDING SOURCE:** Local funds.

**AUTHORIZATION REFERENCE:**